**Progress Report**

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| 1. General Information | | | | | | | |
| Report No.: |  | | | | | | |
| Reporting Period:  (From month/year to month/year) | From 01/1999 To 01/1999 | | | | | | |
| Report prepared by:  (Full name and address) |  | | | | | | |
| Title of the research project: |  | | | | | | |
| Expected duration of the research project:  (From month/year to month/year) | From 01/1999 To 01/1999 | | | | | | |
|  | | | | | | | |
| 1. Overview | | | | | | | |
| * 1. Purpose of the research project:   (As in the research proposal) |  | | | | | | |
| 2.2 Narrative Summary |  | | | | | | |
| 2.3 Introduction  (Background information, methodology used) |  | | | | | | |
|  |  | | | | | | |
| 1. Achievements: | | | | | | | |
| 3.4 Planned Results  (As in the research proposal) | | | | | | | |
|  | | | | | | | |
| 3.4.1 progress made to achieve the above result (including tables and graphs) | | | | | | | |
|  | | | | | | | |
| 3.4.2 problems encountered / Reasons for deviation from the original planning: | | | | | | | |
|  | | | | | | | |
| 3.4.3 recommendations for solution: | | | | | | | |
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| 3.4.4 Planned activities for the next reporting period | | | | | | | |
|  | | | | | | | |
| 4. Conclusions and Discussion:  (Level of achievement with regard to purpose, significance of the results etc.) | | | | | | | |
|  | | | | | | | |
| 5. Financial report on the expenses during the current reporting period: | | | | | | | |
| 5.1 Funds received from CRC  (Amount in USD and date of receipt) | **0.00**  **01/01/1999** | **0.00**  **01/01/1999** | | | **0.00**  **01/01/1999** | **0.00**  **01/01/1999** | |
| 5.2 Cost Statement | | | | | | | |
| Description of expenses | | | Quantity | Costs in | | | |
|  | | |  | Local | | | USD |
| 5.2.1 Personal  (Fees for temporarily hired assistant staff, field worker etc) | | | | | | | |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
| **Subtotal** | | | | **0.00** | | | **0.00** |
| 5.2.2 Non expendable material  (Expenses for durable material such as field , office & laboratory material (hygrometers, balances, chairs, tables etc) | | | | | | | |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
| **Subtotal** | | | | **0.00** | | | **0.00** |
| 5.2.3 Operational Expenses  (Small field & lab material, stationary, chemicals, fuel. lubricants etc) | | | | | | | |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
| **Subtotal** | | | | **0.00** | | | **0.00** |
| 5.2.4 Travel  (Expenses for bus tickets, car hire, daily subsistence allowance etc) | | | | | | | |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
|  | | |  | **0.00** | | | **0.00** |
| **Subtotal** | | | | **0.00** | | | **0.00** |
| **Grand Total** | | | | **0.00** | | | **0.00** |
| **5.3 Balance:**  (Remaining funds in USD) | | | |  | | | |
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| 6. Appendix:  (List of acronyms, data, literature used, copies of important documents etc) | | | | | | | |
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